

SSDC Strategic Regeneration Board – Terms of Reference

1. Purpose

The Strategic Regeneration Board will fulfil South Somerset District Council's aim to deliver Infrastructure projects that require corporate and/or major public sector involvement, investment and resource.

The Board will ensure that projects are progressed as per individual project recommendations and will ensure that all the required negotiations with third parties and the preparation of full project appraisals (including costs and indicative timetables) and other preliminaries are completed prior to the commencement of a project.

The Board will steer the delivery of strategic regeneration projects in South Somerset under the authority of the SSDC District Executive.

The Board will provide the main link between SSDC's Strategic Regeneration programme, the LEP and the Growth Board

2. Membership of the Strategic Regeneration Board

- The Chair: SSDC Portfolio Holder (Economic Development & Environment) – *delegated when necessary*
- SSDC Leader
- Area Chairs
- SSDC Portfolio Holder (Spatial Planning)
- Strategic Director (Place & Performance)
- Assistant Director (Economy)
- Economic Development Manager
- Specialist professional officers – as and when required

3. Aims & Objectives

To prioritise, review and oversee the progress and delivery of:

- a) Projects included in the SSDC Infrastructure Programme
- b) Additional projects that may need adding to the Infrastructure Programme

4. Roles & Responsibilities

- Retain decision-making power, referring to the District Executive Committee as required.
- Project manage and steer project delivery against agreed timescales
- Assign individual project leads as necessary
- Ensure community engagement via Area Development Managers
- Provide regular updates to partners and stakeholders
- Read all relevant reports and attend regular meetings
- Ensure a regular flow of relevant information to/from the Somerset Growth Board.

5. Meetings

The Board should aim to meet every eight weeks - or more frequently where required – and will be held at SSDC offices unless decided otherwise. The exact dates will be agreed by the Board, ideally designed to feed into the Somerset Growth Board. Agendas will be prepared and reports will be circulated.

6. Decision-making

The elected member representatives on the Board will vote on key decisions by an open show of hands. A simple majority is required to ratify a decision; however, the Chair will have the casting vote if required.

The Board will be empowered to make decisions but will refer to the District Executive where major decisions or SSDC constitutional protocol deems it to be necessary.

7. Review

The Terms of Reference will be reviewed annually, but may be amended in the interim to suit changing priorities and/or resources.

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